

The Anderson School, PS 334

School Leadership Team (SLT)

November 20, 2013

Minutes

In Attendance: Rob Schliessman Assistant Principal-standing in for Ms.Hyde who is on maternity leave, , Paula Seefeldt - 3-5 parent rep Laura Mount - 6-8 parent rep, Rina Cohen Schwarz K-4 at large parent rep, Deborah Lopez 5-8 at large parent rep, , Mindy Wigutow - PTA parent rep, Joy Heinze - PTA co-pres, Leni Cohen -K-2 teacher rep, Diane Kirksey-Floyd - 3-5 teacher rep, Stephanie Wolf, Nicole Cardinale – elementary at large rep, Nicole Chandonnet - AMS teacher rep, Robert Moy - UFT rep, *Absent: Diane Hieth-K-2 Rep*

I. SLT procedures/minutes approval

- II. Comprehensive Education Plan (CEP) Goals and SLT Priorities for the Year. There were some suggested changes from the network that were reviewed. Mr Schliesman handed out a slide presentation to review the school's CEP Goals.

Goal 1- Teachers effectively evaluating/being evaluated using Danielson Framework

Goal 2-Communications:

The group discussed on how to improve and streamline communications from teachers and administration to/from parents. The School and Teachers would have all communications in one spot- to use the school website, class(teacher) pages and Engrade (or possible other program to be purchased) more effectively. Ideal to have a central all-in-one-calendar & website- with all pertinent information and dates - syllabus, trips, special programs, etc. Sub-committee formed based on this goal-Technology Committee: review of website, equipment-ie printing station, etc.

Goal 3-Academic Competitions:

There is a need for a better communication system needs to announce competitions and achievements.

The recommendation is for a budget line in the PTA to budget for competitions for all eligible participants, especially need-based subsidies.

Goal 4 – Third graders will be in or above 75th percentile of city range for state Math test

III. Committee Reports:

Science: The Science Fair is planned for late spring 2014, and committee will work to broaden content beyond current curriculum.

Enrichment: National Association of Organizers wants to work with us. They are developing a curriculum to work with current 5th and 8th grades, and possibly extend beyond those.

IV. SLT PTA SLT Liaison:

Parents felt that the parent teacher conferences were not targeted to their need to see certain teachers. Teachers felt that it was difficult to schedule the conferences (K-4). Some 5-8 teachers need longer time with certain parents, and this is not possible within the current schedule. SLT will look at alternative procedure & system for scheduling spring 2014 conferences for all grades.

V. Safety Report

All fall drill requirements have been met successfully. Also, Mr. Schliessman met with School Safety to review all school and building procedures.

VI. Parent/Teacher Rep Reports: K-2

Open School: K-2 students were very tired during period 7 visit by parents, not a great time for Open School period. Teachers will work with Marcie to schedule accordingly.

VII. Parent/Teacher Rep Reports: 3-5

A. The suggestion was to offer more keyboarding opportunities when possible

VIII. Parent/Teacher Rep Reports: 6-8

- A. A program for keeping track of and publicizing opportunities for Community Service is under review and will make the job easier for middle school advisors.
- B. Some parents and teachers have seen decline in student handwriting, and proposal for a policy of "return for redo" on written assignments without penalty was discussed.

Meeting adjourned at approximately 5:30 pm.