



# THE ANDERSON SCHOOL (P.S. 334)

## SCHOOL LEADERSHIP TEAM

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**October 16, 2013**  
**Minutes**

**In Attendance:**

Jodi Hyde - principal,  
Rob Schliessman, assistant principal  
Leni Cohen -K-2 teacher rep,  
Dianne Kirksey-Floyd - 3-5 teacher rep,  
Stefanie Wolf, 6-8 teacher Rep  
Nicole Cardinale, elementary at large rep  
Nicole Chandonnet 6-8 at large teacher rep  
Robert Moy - UFT rep  
Joy Heinze - PTA co-pres,  
Diane Heith - K-2 parent rep,  
Paula Seefeldt - 3-5 parent rep,  
Laura Mount - 6-8 parent rep,  
Rina Cohen Schwarz K-4 at large parent rep,  
Deborah Lopez 5-8 at large parent rep,  
Mindy Wigutow - PTA parent rep

- I. SLT procedures/minutes approval
  - A. The September minutes were unanimously approved via email on 10/3/13.
  - B. A copy of the Chancellor's Regulations for SLTs was given to every member.
- II. Bylaws review
  - A. We will undertake a review of the bylaws and revise if necessary.
  - B. We will also review whether to include student representation on the SLT.
- III. CEP Goals and SLT Priorities for the Year. The SLT's priorities are reflected in its CEP goals (which were outlined in last month's minutes) and its subcommittees. The subcommittees are:
  - A. Bylaws Review Committee. Membership to be determined based on schedules. Several parents have volunteered.
  - B. Enrichment Committee. Membership includes Ms. Chandonnet, Ms. Cohen, Rina Schwarz and Joy Heinze.
  - C. Grants Committee. Ms. Cohen will be the teacher rep. The SLT is looking for a parent from outside SLT to be on this subcommittee.
  - D. Science Fair Committee. Ms. Wolf and Mr. Moy are on this committee and Diane Heith is the parent member.
  - E. Anti-bullying Committee. Paula Seefeldt and Laura Mount are the parent members. Ms. Hyde will also invite Ms. Ridder to participate.

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- IV. Budget Update. There were no changes to the school's current budget to report.
  - V. Data - Survey results
    - A. The results of the parent surveys are available online. Members are asked to review this information. Discussion of it will be an agenda item for the next SLT meeting.
    - B. DOE School Progress reports are coming out soon.
  - VI. Safety Report
    - A. There has been one lock-down drill to date and there will be at least one more.
    - B. We have had multiple fire drills.
    - C. There have been no suspensions from school.
  - VII. Parent/Teacher Rep Reports: K-2
    - A. The K-2 parent rep had no new issues to report.
    - B. The K-2 teacher rep reviewed a movie to present to the kids regarding bullying and noted that it's hard to find age-appropriate content on this topic. Continuing to review options for bullying-related curriculum.
  - VIII. Parent/Teacher Rep Reports: 3-5
    - A. Parent rep noted concern that it's a big jump from 4<sup>th</sup> to 5<sup>th</sup> grade math. There was a discussion about this transition being a hard one every year. Staff pointed out that there's a DOE homework helpline to ease the transition.
    - B. There was a discussion regarding the DOE's lack of compliance with State-mandated physical education minimum minutes per week .
    - C. The teacher Rep reported that our 3<sup>rd</sup> grade students have already participated in the Kangaroo Math Competition and some of them have advanced to the next level of the competition.
    - D. The teacher rep reminded parents that any dismissal changes must be made in writing and backpacked to your child's teacher no later than the day of the dismissal change. The note must be signed and dated. An email during the day does not suffice for this purpose. If your child is not picked up by an authorized adult, he or she will wait in the office until one comes.
  - IX. Parent/Teacher Rep Reports: 6-8
    - A. A question was asked about whether keyboarding is being taught this year. It is not.
    - B. Discussion regarding timing for 8<sup>th</sup> grade "no-homework" week. Some parents would prefer this to happen during the weeks when students are going on admissions tours, not in the days prior to the entrance exams.
    - C. The new building nurse will be training all TAs, school aides and paraprofessionals on EPIpen use. Teachers will be trained at faculty meetings. Parents are reminded to send EPIpen information for all school trips. This applies to overnight trips as well.

The meeting was adjourned at approximately 5:15pm.