

P.S. 334 – The Anderson School – PTA Executive Board minutes June 4, 2012 - Approved

Attendees: 18 Executive Board members, 1 auditor

The meeting convened at 6:15pm.

- I. **Audit:** Tom Nester (Auditor) reviewed the purpose of the audit. He said our procedures were good for signing checks and cash handling. He didn't find any material weaknesses.
- II. **Minutes:** The May Executive Board minutes were approved unanimously.
- III. **Book Fair:** Co-Chairs Roxanne Feeley (Co-President) and Kathy Sandler (Secretary) reported that the Book Fair was successful. There are opportunities for improvement if we do it again next year.
- IV. **SLT:** Mindy Wigutow (PTA Rep. to the SLT) reported that there were no new issues discussed.
- V. **Community Affairs:** Albert Tom (VP, Community Affairs) went through some community issues:
 - a. **Community Board 7:** The Community Board has decided to look at the Beacon space in the Fall.
 - b. **PACE:** The Queens citywide G&T school application for space was denied. PACE may work to protest that decision.
 - c. **Abuse Presentation:** On Chancellor Day this Thursday, the Manhattan DA will discuss preventing abuse in schools 6-8pm.
 - d. **Controlled Choice:** There's an upcoming meeting to discuss P.S. 75 controlled choice.
 - e. **CEC Mtg:** There's a CEC meeting 6/6, which will discuss anti-co-location.
 - f. **CEC Public Mtg:** There's a public CEC3 meeting 6/20 with Yale Calbon, Director of Portfolio Planning.
- VI. **Budget:** Will McCoy (Budget Co-Chair) reported that the DOE budget came out last week. DOE funding seems level, except for changes in enrollment and cost-of-living standard adjustments. The Budget Committee will meet with the administration on Friday to review. The PTA will vote on the budget at the meeting 6/12. If there are changes from the meeting with the administration, we may need to amend the budget and vote again.
- VII. **Fundraising:**
 - a. **Direct Appeal:** Amy Davidson (VP, Fundraising) reported that the May matching campaign did well, thanks to all the Grade Reps for sending e-

mails. We discussed how K reps felt about the fundraising campaigns and brainstormed ideas.

- b. **Database:** Veronica Chen discussed a new database she found called Common Ground, based on Salesforce. It has a level of permissions, and unlimited web forms for events. In the future, there's a social module that we can purchase to do walk-a-thons or read-a-thons, where kids can post pages to fundraise. We would put it in the budget for next year. The goal is to start set-up in June and July.

- VIII. **Donna Smiley Award:** This award is given to a parent who has gone above and beyond their position. We discussed a few nominees, and the Co-Presidents will decide.
- IX. **Nominations:** Joli Golden (PTA Co-President) announced that we still need PTA Co-Presidents, but have some leads. Nicole Federici (K Parent) added to Communications team. Jennifer Pasberg and Lisa Carr added to Fundraising slate.
- X. **Adjournment:** The meeting adjourned at 7:45pm.